



ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

Regular Animal Resource Center of the
Inland Empire Board Meeting
SEPTEMBER 2, 2025

*Ontario City Hall
303 E. B St. Ontario, CA 91764*

CHAIR PAUL S. LEON • VICE CHAIR CURTIS BURTON
DIRECTORS JOHN DUTREY • CURT HAGMAN • PETER ROGERS

SECRETARY CLAUDIA Y. ISBELL • TREASURER/CONTROLLER ARMEN HARKALYAN
EXECUTIVE DIRECTOR CLINTON THACKER • BOARD ATTORNEY NICHOLAUS NORVELL

WELCOME TO A MEETING OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

All documents for public review are on file with the Records Management/City Clerk's Department located at 303 East B Street, Ontario, CA 91764.

To submit written public comments online, please fill out the [Public Comment Form](#). The public comment submission window opens at the time the agenda is published and remains open until 4:00 p.m. on the day before the meeting. All comments received during the public comment submission window will be provided to the Board for consideration before action is taken on the matter and will be entered into the record.

Anyone wishing to speak in person during public comment or on a particular item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary will not accept blue slips after that time. Speakers will be alerted when they have 1 minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.

In accordance with State Law, remarks during public comment are to be limited to subjects within Board's jurisdiction. Remarks on other agenda items will be limited to those items.

Remarks from those seated or standing in the back of the chamber will not be permitted. All those wishing to speak including Board and Staff need to be recognized by the Chair before speaking.

ACCOMMODATIONS

If you need special assistance or accommodations to participate in this meeting, please contact the Ontario City Clerk's office at 909-395-2009. Notification of 48 hours prior to the meeting will help the City make reasonable arrangements. Equipment for the hearing impaired is available in the Records Management Office.

ORDER OF BUSINESS

The regular Animal Resource Center of the Inland Empire meeting begins with Public Comment at 8:00 a.m.

CALL TO ORDER (OPEN SESSION)

8:00 A.M.

ROLL CALL

Burton, Dutrey, Hagman, Rogers, Chairman Leon

PLEDGE OF ALLEGIANCE

Director Hagman

PUBLIC COMMENTS

8:00 A.M.

The Public Comment portion of the Board meeting is limited to 30 minutes. An opportunity for further Public Comment may be given at the end of the meeting. Under provisions of the Brown Act, Board is prohibited from taking action on non-agenda public comments.

As previously noted -- if you wish to address the Board, fill out one of the blue slips at the rear of the chambers and give it to the Secretary.

AGENDA REVIEW/ANNOUNCEMENTS

The Executive Director will go over all updated materials and correspondence received after the Agenda was distributed to ensure Board Members have received them. He will also make any necessary recommendations regarding Agenda modifications or announcements regarding Agenda items to be considered.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below – there will be no separate discussion on these items prior to the time Board votes on them, unless a member of the Board requests a specific item be removed from the Consent Calendar for a separate vote.

1. APPROVAL OF MINUTES

Minutes of the special meeting of the Animal Resource Center of the Inland Empire of July 21, 2025 and the regular meeting of the Animal Resource Center of the Inland Empire of August 5, 2025, and approving the same as on file in the Records Management Department.

ATTACHMENT: [20250721 S Minutes \(Not Official Until Approved\).docx](#)

ATTACHMENT: [20250805 Minutes \(Not Official Until Approved\).docx](#)

2. PROCUREMENT OF TWO ADDITIONAL ANIMAL SERVICES TRUCKS

That the Board of Directors approve the Executive Director or his designee to procure two additional Animal Services trucks to meet Animal Resource Center of the Inland Empire service demands.

ATTACHMENT: [ARC F250 Quote.pdf](#)

ATTACHMENT: [ARC Vehicle Graphics Quote.pdf](#)

ATTACHMENT: [ARC Vehicle Lights Quote.pdf](#)

ATTACHMENT: [DIAMOND QUOTE. INLAND EMPIRE ANIMAL CENTER. #24615.pdf](#)

3. PROCUREMENT OF A FOUR-HORSE TRAILER AND APPROPRIATE TOWING VEHICLE

That the Board of Directors approve Executive Director of the Animal Resource Center of the Inland Empire or his designee to procure a four-horse goose neck trailer and F-350 truck for hauling the trailer.

ATTACHMENT: [Trails West Four Horse Goose Neck Quote.pdf](#)

ATTACHMENT: [ARC F350 Quote.pdf](#)

ATTACHMENT: [ARC Vehicle Graphics Quote.pdf](#)

ATTACHMENT: [ARC Vehicle Lights Quote.pdf](#)

4. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE FOR AUTHORIZATION TO APPLY TO SELF-INSURE FOR WORKERS' COMPENSATION AND PURCHASE WORKERS' COMPENSATION INSURANCE

That the Board of Directors approve a Resolution authorizing the Executive Director of the Animal Resource Center of the Inland Empire or his designee, to apply to the Director of Industrial Relations, State of California for a Certificate of Consent to self-insure Worker's Compensation liabilities and purchase Workers' Compensation Insurance from Golden State Risk Management Authority.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE, SAN BERNARDINO COUNTY, CALIFORNIA, FOR AUTHORIZATION TO APPLY TO SELF-INSURE FOR WORKERS' COMPENSATION.

ATTACHMENT: [ARC-WORKERS COMPENSATION RESO.docx](#)

5. [LICENSE AGREEMENT BETWEEN THE JESKE FAMILY TRUST AND THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE FOR THE BOARDING OF LIVESTOCK](#)

That the Board of Directors authorize the Executive Director of the Animal Resource Center of the Inland Empire or his designee, to execute a license agreement between the Jeske Family Trust and the Animal Resource Center of the Inland Empire for the board of livestock at their property located at 13218 Pipeline Ave. Chino, Ca 91710.

ATTACHMENT: [ARC - License Agreement - Jeske Family Trust.pdf](#)

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

6. [ADOPTION OF AN AGENCY STRATEGIC PLAN](#)

That the Board of Directors consider and adopt the Animal Resource Center of the Inland Empire Strategic Plan.

ATTACHMENT: [ARC Strategic Plan Presentation Final.pptx](#)

7. [ADOPTION OF A TRAP-NEUTER-RELEASE PROGRAM](#)

That the Board of Directors consider and adopt a Trap-Neuter-Release (TNR) program.

ATTACHMENT: [ARC TNR Plan Presentation_Final](#)

STAFF MATTERS

Executive Director Clinton Thacker

BOARD MATTERS

Chair Leon Vice
Chair Burton
Director Dutrey
Director Hagman
Director Rogers

ADJOURNMENT
